

## WICHITA PUBLIC LIBRARY

### Minutes of a Regular Meeting of the Library Board of Directors

June 19, 2001

The regular meeting of the Library Board of Directors was held at 12:00 Noon on Tuesday, June 19, 2001. Mr. Gillard Cohen, First Vice President, called the meeting to order at 12:10 p.m. with the following present: Ms. Sarah Bagby, Mr. Carl Bell, Mr. Ed Koon, Mr. Gerald Layman, Ms. Limon-Lowderman, Mr. Tim Moore and Mr. Karl Peterjohn. Absent: Mr. Don Barry, Ms. Lois Ruby and Mr. Kent Voth. Staff present: Cynthia Berner Harris, Director of Libraries; Mary K. Bird-Guilliams, Coordinator of Collection Development; John Ellert, Coordinator of Support Services; Ginny Ray, Coordinator of Customer Service; Larry Vos, Coordinator of Reference Services. Also in attendance: Dr. Jim Erickson, President of the Friends of the Library.

In the absence of Don Barry, President, Mr. Cohen, First Vice President, called the meeting to order at 12:10 p.m., a quorum being present.

### Introductions

Mary K. Bird-Guilliams was introduced as the new Coordinator of Collection Development. Mary K. was formerly the Rockwell Branch Manager. She spoke briefly about her transitional responsibilities.

Minutes of the regular meeting held on May 15, 2001 were presented. Carl Bell moved (Layman) that the minutes be approved as presented. **Motion carried unanimously.**

### Finance Committee Report

Operating Fund Bills in the amount of \$454,167.73; Grant Fund Bills of \$48,143.42; and Memorial & Gift Fund Bills of \$4,633.58 totaling \$506,944.73 for the month of May were presented, as well as the Financial Report for May 2001. Mr. Karl Peterjohn, Chair, moved that the bills and Financial Report be approved and payment authorized. **Motion carried unanimously.**

The Finance Committee discussed the status of the operating budget. The City's budget will be presented to the City Council next month for adoption.

### Operations Committee Report

Tim Moore reported that the the integration of library IT services with the City has begun.

Construction will begin this summer on two temporary classrooms to be created within the Colvin school library (Planeview Branch). Mini City Halls will be housed at Aley and Planeview.

### **Planning and Facilities Committee Report**

Sarah Bagby gave the Planning and Facilities Committee report.

Lionel Alford South Regional Branch: Ms. Berner Harris met with District Advisory Board (DAB) 4 on June 6 to review plans for the South Regional Branch. Councilman Gale and the DAB board members enthusiastically endorsed the ideas that were shared and stand ready to help the Library Board promote this new facility to their neighborhoods.

North Side Branch: There is confusion over the scope of services to be offered at the proposed Arts & Crafts North District Branch. The City Manager has requested that the costs of the project be reduced. Some concern was also raised during the Budget Review Cabinet meetings about the need to staff the facility on a scale comparable to the Rockwell Branch. The Director will be meeting with the City Manager and City staff to work out these issues.

Bookmobile: No news to report this month.

### **Public Affairs Committee Report**

Cyndi Berner Harris reported for the Public Affairs Committee stating that Board members should be aware that the City would be submitting the budgets to City Council around July 1. After that time, Board members may wish to discuss the budget with the Council member who appointed them.

At a court conference on May 15, 2001, a schedule for preliminary procedural motions regarding legal challenges to the Children's Internet Protection Act (CIPA) was established. Filtering will not be required until at least July 2002. However, in order to continue receiving e-rate support, the library has to certify in July that it is in the process of complying. There will be no problem in that regard as the Library has received a filtering quote, has requested funding from the City for implementation, and the Library Board has discussed the matter in open meeting. The next step is a staff review of the Library's Internet policy. The revised document will be brought to the Board for discussion and approval. CIPA guidelines also require at least one public hearing. Karl Peterjohn asked about the status of the litigation. Cyndi stated that we are not directly involved, but will be affected by the outcome.

### **Director of Libraries Report**

Cyndi Berner Harris stated that the budget has been reviewed by the Budget Review Cabinet and recommendations forwarded to the City Manager for review. The Library submitted eight program options that she reviewed as to their status:

- Increase in natural gas cost -- has been included in the base budget for all departments.
- Increase in building and contents insurance -- the library will join the City's self-insurance program due to the sharp increase in the cost of commercial coverage.
- Increase in gasoline costs for library delivery van -- incorporated into the budget.
- The Alford Branch operating costs -- removed from the 2002 request because the branch will not open until 2003. The 2003 request has been put in City contingency and will be made available when needed.
- The operating costs for the North District Branch -- included with exception that one salary position will have to be taken from the \$100,000 youth grant.
- Cyndi made the decision to withdraw the bookmobile program option since it is apparent that there are not enough funds for both branches and the bookmobile, plus confusion about what the bookmobile was intended to accomplish. She mentioned that the Gates Foundation may be getting ready to fund a new round of technology grants and that a high-tech bookmobile might be funded from this source.
- The last two program options, materials security systems at Rockwell and Westlink, and the Internet filtering costs, were removed from the table.

The Budget Office informed Ms. Berner Harris that 2001 is the last year for the \$100,000 Youth grant from the City. The City is combining the amounts previously allocated to Parks and Libraries and will allow a competitive process wherein various community organizations can apply for specific programs. The library will be eligible to apply.

The Summer Reading Club is going well, but too early to have actual registration numbers.

Two new IT staff members are on board – Bill Brown and Matt Olsen.

Ms. Berner Harris will meet June 20 with the Tech College regarding the Cisco Academy project.

A community group is putting together a roast of Bucky Walters in the fall at the Center for the Arts, the proceeds of which are to go to the Friends of the Library. The Friends, in turn, will give the money to the Wichita Public Library Foundation for the purpose of creating an endowment for children's programming at the library, to be matched through the NEH challenge grant.

### **Unfinished Business**

None.

### **New Business**

Gillard Cohen stated that President Barry appointed the Nominating Committee as follows: Gerald Layman (Chair), Sarah Bagby and Carl Bell. The Committee will present the proposed slate of officers at the August 14 Board meeting.

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### **Announcements**

Ms. Berner Harris reported that 11 of the 14 Library Board appointments have been made for the upcoming term of 7/1/01 to 6/30/03. Mr. Cohen reminded Board members to contact the City Clerk's office to be sworn in as a Board member. This action needs to be taken before the July 17 Board meeting.

### **Adjournment**

Tim Moore moved (Peterjohn) for adjournment. **Motion carried unanimously.** The meeting was adjourned at 12:35 p.m.

**The next regularly scheduled meeting will be July 17, 2001.**

Respectfully submitted,

Cynthia Berner Harris

Director of Libraries